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Cross-Reference:

Turfway Park, Section 1A (Plat), Instrument # 97014747 (Plat Book D, Page 56 A&B) Turfway Park, Section 1B (Plat), Instrument # 98030628 (Plat Book D, Page 155 A&B) Turfway Park, Declaration of Covenants, Instrument # 97009683

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ADOPTION OF RULES, REGULATIONS AND PROCEDURES

AFFIDAVIT OF CORPORATE RESOLUTION of TURFWAY PARK HOMEOWNERS ASSOCIATION, INC.

COMES NOW the Turfway Park Homeowners Association, Inc., by its Board of Directors, on this // # day of September, 20/1/, and states as follows:

WITNESSETH THAT:

WHEREAS, the residential community in Johnson County, Indiana, commonly known as Turfway Park was established upon the recording of certain Plats and other documents with the Office of the Recorder for Johnson County, Indiana; and

WHEREAS, the Plat for Turfway Park, Section 1A, was recorded with the Office of the Johnson County Recorder on July 9, 1997, as **Instrument # 97014747**, in Plat Book D, Page 56 A & B; and

WHEREAS, the Plat for Turfway Park, Section 1B, was recorded with the Office of the Johnson County Recorder on October 29, 1998, as **Instrument # 98030628**, in Plat Book D, Page 155 A & B; and

WHEREAS, the Declaration of Covenants, Conditions and Restrictions of Turfway Park ("Declaration") was recorded with the Office of the Johnson County Recorder on May 13, 1997, as Instrument # 97009683; and

WHEREAS, said Declaration states that by taking a deed to any Lot as set forth on the above listed Plats for the Turfway Park development, each owner becomes a mandatory member of the subdivision's homeowner's association known as Turfway Park Homeowners Association, Inc. ("Association"), an Indiana nonprofit corporation; and

WHEREAS, the Association was incorporated pursuant to the above listed Declarations as a non-profit corporation pursuant to Articles of Incorporation ("Articles") filed with, and approved by, the Indiana Secretary of State on May 15, 1997; and

WHEREAS, the original Board of Directors adopted a Code of Bylaws ("Bylaws") for the Association to define the operating procedures of the Association and the powers and authority of the Board of Directors, said Bylaws being revised and amended from time to time thereafter; and

WHEREAS, the Declaration, Article III, Section 3.1(c), and Article VI, Section 6.21, both state that the Board of Directors has the authority to adopt rules and regulations for the use, improvements, additions, and alterations of the Lots and any common areas owned by the Association; and

WHEREAS, the Articles, Article II, Section 2.03(c), states that the Association shall have the power to adopt rules and regulations and to perform such deeds as are deemed necessary to achieve the aforesaid purposes; and

WHEREAS, the Bylaws, Article V, Section 4(g), states that the Board of Directors of the Association has the power to create, adopt, revise, amend or alter from time to time such additional rules and regulations with respect to use, occupancy, operation, enjoyment, and architectural additions or modifications of the Property, including the individual lots, streets (whether public or private), and the Common Areas, said rules and regulations being in addition to the rules and restrictions set forth in the Declaration, as the Board, in its discretion, deems necessary or advisable; and

WHEREAS, pursuant to the authority cited above, the Board of Directors desires to adopt certain rules and regulations which it deems necessary and designed to protect the enjoyment, health, safety and welfare of the residents and the value, appearance and desirability of the properties within the Turfway Park community; and

WHEREAS, upon adoption, said Rules, Regulations, and Procedures shall be applicable and binding upon each and every Lot and Lot Owner in the Turfway Park Development; and

WHEREFORE, BE IT RESOLVED, pursuant to this authority granted to the Board by the Declaration, Articles and Bylaws, and in furtherance of the enforcement of the Declarations, Articles and Bylaws, the Board hereby certifies that the following is a full and true copy of the Resolution that was duly adopted at a meeting of the Board of Directors of the Association held in accordance with applicable laws, and was duly signed by the President and Secretary of the Association certifying that a majority of the members of the Board of Directors approved said Resolution and that the proceedings and the Resolution adopted thereby are in conformity with and do not in any respect contravene or conflict with any other provision of applicable Indiana law, the Declaration, Articles, or the Bylaws for the Turfway Park community or the Turfway Park Homeowners Association, Inc., and that said Resolution shall become effective and applicable to each Owner of a lot in the Turfway Park Development upon the recording of these rules with the Johnson County Recorder.

[End of Recitals]

RULES, REGULATIONS & PROCEDURES 90 91 92 for 93 TURFWAY PARK 94 95 96 97 98 1. AWNINGS AND CLOTHESLINES 99 100 Awnings, patio covers, covers, overhangs or other similar structures are not allowed in 101 Turfway Park. For purposes of this rule, a wooden pergola or a gazebo is not considered to be an awning. 102 103 In addition, clotheslines, whether retractable or permanent, are not allowed in Turfway 104 Park. 105 106 2. BASKETBALL GOALS 107 108 109 Basketball goals may be permanently installed beside a home's driveway or an approved basketball court. However, no basketball goals may be attached to the exterior of any home in 110 111 Turfway Park. 112 Temporary, or moveable, basketball goals may be located along the driveway of any home in the neighborhood. No buckets, bricks, sandbags, rocks, blocks, or other weighted items 113 can be stacked or placed on the base of any portable basketball goal. 114 115 All basketball goals, whether permanent or temporary, must be properly maintained. This means goals must have netting that is not torn, backboards must be of manufacturer quality 116 (i.e. not homemade or plywood), backboards must have a rim, and no part of the goal or rim may 117 118 be broken. If an owner does not properly maintain his basketball goal, the Committee has the right to take action to see that the owner either fixes or removes the goal. 119 PLEASE NOTE: Under no circumstance will the Committee permit any basketball 120 goal to be installed or placed on or next to any sidewalk, curb or street in Turfway Park 121 122 development, or in any other location on a lot that will allow play to occur in the streets, hinder or interfere with traffic on any street or sidewalk, or hinder or obstruct any bus stop or mailbox 123 124 in the development. 125 126 127 3. PLAYGROUND EQUIPMENT / SPORTS COURTS 128 129 130 Swing-sets or play-sets must be wood; however, children's toys, like playhouses and sandboxes, which are less than six feet (6') may be plastic. 131 Play equipment may not be taller than fourteen feet (14') at its highest point (ground 132 surface to highest point of structure). If a swing-set or play-set has an enclosed fort or playhouse. 133 it must be no higher than fourteen feet (14') at its highest point. 134 135 All play equipment, including swing-sets and play-sets, must be located behind the home and at least ten feet (10') from all side and rear yard property lines. 136 Swing-sets or play-sets must be properly maintained and in good appearance. 137 Basketball courts or other sport courts must be approved in writing by the 138 139 Committee before being installed. Sports Courts must be located in the rear yard of the

home. Sports courts cannot be lighted. The Committee is allowed to consider the impact a court may have on the neighboring properties, and the Committee has the right to require any court to be enclosed by a fence or shrubbery if the Committee decides that doing so would lessen the impact on neighboring properties.

Trampolines, volleyball nets and other temporary play equipment do not require prior written permission from the Committee, but they must be located behind the home. Trampolines must be properly anchored to the ground to prevent tipping, moving or blowing in the wind.

4. PETS and COMPANION ANIMALS

No animals, livestock or poultry of any kind, including exotic or wild animals, can be raised, bred or kept on any lot, except that dogs, cats or other customary household pets may be kept on a lot, so long as the pet(s) is not kept or bred on the lot for any commercial purpose and does not create a nuisance, including foul odor, excessive barking, howling, crying or other unreasonable noise, to any other lot owner or resident in Turfway Park. Also, an owner may not keep a dangerous animal on any lot. Under the law, a "dangerous animal" is one that has bitten or attacked a resident in Turfway Park, or when unprovoked, has chased or approached another person in a menacing fashion or an apparent attitude of attack.

No owner may feed or do any other action that will encourage wild animals or waterfowl, such as geese and ducks, from using, landing or feeding in Turfway Park, including the Common Areas. Any owner feeding wild animals or waterfowl may be held responsible for any destruction these animals cause to the Common Areas, and for any expense incurred by the Association to repair damage caused by these animals or to stop the animals from continuing to use, land, or feed in Turfway Park.

Owners may have one (1) dog house inside a fenced yard area, but the dog house must be wood or resin, no larger than sixteen (16) square feet in size, no taller than four (4) feet, and must be similar in color and appearance to the main house structure. All dog houses must be preapproved in writing by the Committee. Any dog house installed before this rule is adopted is "grandfathered" and can stay on the lot until it is removed, replaced or re-painted, at which time it must meet the requirements of this rule. No dog runs, kennels and/or chain link cages are allowed in Turfway Park subdivision.

If a pet is let outdoors, it should be kept on the owner's property or should be on a leash and attended by the owner at all times. Leaving a pet tethered outside on any lot or common area while the owner is neither in the house nor at home does not constitute "attended." An owner will be fully liable for any injury or damage to persons or property caused by the owner's pet. The owner is also responsible for cleaning up after his pet, including properly cleaning his own property, the common areas, and other owners' lots soiled by his pet's excrement. An owner must reimburse the Association for the expenses of any cleaning performed by the Association because the owner refused or failed to clean up after his pet.

If the Board, in its sole discretion, finds a pet:

- a) to be a dangerous animal;
- b) is causing or creating a nuisance, unreasonable disturbance or noise (e.g. barking, especially at night);
- c) has caused property damage; or
- d) is doing anything else that is preventing another resident in Turfway Park from enjoying his property;

then the Board may send the owner of the animal a letter via first class mail notifying the owner that he must correct the situation involving his animal or risk the Board ordering the pet's

removal from the neighborhood. If the owner fails to comply with the Board's request, then the Board may send the owner of the animal a letter via first class mail notifying the owner that the animal must be removed from Turfway Park within three (3) days of the Board's letter. If the owner refuses or fails to remove the animal from the subdivision, then the Board may be entitled to a court order (called an injunction) to have the animal permanently removed from Turfway

Owners are required to comply with all state and local permitting requirements and other pet laws and restrictions. The Board has the right to grant a variance from any requirements or restrictions described in this rule to accommodate a police, emergency or service animal.

5. GARBAGE OR TRASH CANS

As stated in the Declaration, trash cans must not be stored on any lot in open public view except on trash collection days. Therefore, an owner may sit his trash cans on the curb beginning at 5:00 p.m. the day before trash pickup is scheduled. The trash cans must be removed from the curb and placed out of sight no later than 10:00 p.m. the same day as trash pickup. At all other times, trash cans and containers used to store or dispose of trash, rubbish, garbage or other waste must be kept clean and must be stored in an enclosed garage or in a place that is out of public view.

If the trash company requires an owner to use a large rolling trash container or bin, the owner may store this trash bin(s) outside, but only if the bin(s) is stored along the garage side of the home or the rear of the home and is: a) completely hidden by bushes or shrubbery, or b) completely hidden behind a fence screen approved in writing by the Committee.

Just to be clear, no owners or residents may store or place any trash bins, cans, bags, or other waste containers in the driveway, the walkways, the front porch, or any other area of the lot where the trash bin, can, bag or container is visible from the street or any neighboring home.

6. EXTERIOR HOME AND LOT MAINTENANCE

A. Appearance (Paint Colors).

The Committee must approve the exterior home and trim colors to be used for the homes and other improvements in Turfway Park neighborhood. All exterior home and trim colors in Turfway Park must be consistent in style and color with approved colors that exist in the neighborhood. An owner may re-paint his home's exterior and trim using the *same* color scheme without prior written approval of the Committee. However, any owner that wants to change the exterior color of his home or trim must get prior written approval from the Committee <u>before</u> making those changes.

For example, if an owner's home is currently basic tan in color with olive trim, the owner does **not** need prior written approval to re-paint the house and/or trim the same colors. However, if the owner wants to re-paint his home dark gray with white trim, the owner would need prior written approval from the Committee before using this new paint scheme.

The Committee has the sole discretion to decide whether a new color will be harmonious, consistent, or blend well with the appearance of other homes and improvements in the neighborhood, and the Committee may deny any request for paint color change. Exterior color schemes which do not blend well with most colors found in Turfway Park, including bright, bold

or vivid colors, such as bright yellows, reds, pinks, oranges, purples or greens, and neon or fluorescent colors, are not permitted in Turfway Park and will not be approved by the Committee.

The fact that an owner has already painted his home or improvement before getting written approval from the Committee does not waive the obligation for the owner to get Committee approval. Any home or improvement painted a color before being approved by the Committee and later denied by the Committee must be re-painted a color approved by the Committee. According to the Declaration, the Committee may take legal action to force the repainting of any unapproved exterior home or improvement color scheme.

B. Siding and Trim.

 An owner must replace all siding and masonry on the exterior of his home with the same style, material and color siding, trim or masonry as originally installed on the home.

If the owner wants to change the style, material or color of the siding, trim or masonry of his home, then the owner must get prior written approval from the Committee <u>before</u> installing or making the changes to the siding, trim or masonry. ALUMINIUM SIDING ON ANY HOME IN TURFWAY PARK IS EXPRESSLY PROHIBITED AND NO ALUMINUM SIDING REQUESTS WILL BE APPROVED BY THE COMMITTEE.

C. Roofing.

Roofing must be asphalt or fiberglass shingles. All replacement roofing in Turfway Park must be consistent in style and color with approved roofing that exists in the neighborhood. An owner may replace his roof using the *same* style and color as originally installed roofing without prior written approval of the Committee. However, any owner wanting to change his roofing style or color must get prior written approval from the Committee before making those changes.

For example, if an owner's 'weatherwood' colored asphalt shingle roof is damaged in a hail storm and is being replaced, the owner does **not** need prior written approval from the Committee to replace the roof with the same type of 'weatherwood' colored asphalt shingle. However, if the owner wanted to re-roof his home with green or black asphalt shingles, he would need prior written approval from the Committee before installing the new shingles.

The fact that an owner has already re-roofed his home before receiving written approval from the Committee does not waive the obligation for the owner to get Committee approval. Any roofing installed before being approved by the Committee and later denied by the Committee must be re-roofed with shingles approved by the Committee. According to the Declaration, the Committee may take legal action to force the re-roofing of a home or improvement.

If a roof is damaged and needs to have missing shingles replaced, those repairs must be made within sixty (60) days from the date the shingles blew off or were damaged unless the Committee grants the owner more time to make the repairs.

D. Maintenance.

It is the responsibility of each owner to prevent any unclean, unhealthy, unsightly, or unkempt condition on his lot. Each owner must perform proper maintenance on his lot and improvements to insure his home maintains a reasonable appearance and to avoid his lot or improvements from becoming unsightly when compared to the general appearance of other homes and improvements in the neighborhood. The term "proper maintenance" includes, but is not limited to, things such as painting, mold or mildew removal or cleaning, wood repair,

masonry repair, garage door repair, siding repair, roofing repair, window and porch screens and window repair, and fence painting or repair. The term also includes the following items:

- i) <u>Landscaping</u>. All lawns and other landscaping materials must be properly maintained and must be mowed and/or trimmed on a regular basis. At no time should the lawn on any lot be taller than six inches (6") in height or the maximum height allowed under the local ordinance, whichever is greater. In addition, underbrush or other unsightly growth, which includes untrimmed or improperly maintained lawns, bushes or trees, should not be allowed to grow or remain on any lot. Flower beds, trees and bushes must be neatly trimmed and not allowed to become overgrown with weeds.
- ii) <u>Trees</u>. Every owner must maintain and prune all of the trees located on his lot, and immediately remove any dead or fallen trees or limbs from his lot. Any tree(s) removed from a lot must be replaced with similar or approved tree(s).

If trees are planted between the curb and sidewalk, the lot owner is also responsible for taking care of these street trees. All street trees must be well-maintained, including trimming and pruning, at all times. However, an owner must not remove an existing street tree unless it is diseased, damaged or dead, without the prior written approval of the Committee. Any street tree that dies or is removed must be replaced by the owner within thirty (30) days from the date of removal, or as professionally recommended, with a new tree from a list of suitable tree species approved by the Committee. Replacement trees in a right-of-way area must be a minimum of two inches (2") in diameter and planted as close as practical to the original spot of the removed tree in order to maintain the orderly appearance of the tree-lined streets.

Sometimes a tree planted on a lot or along a street might become an obstruction or hazard, or creates damage to any street, curb, sidewalk, sewer or Common Area. Some examples would be a tree along the street that grows low enough that a school bus hits it, or a tree that hangs over a sidewalk so low that someone walking on the sidewalk must duck to avoid the branches, or the roots of a street tree that start to break or buckle the sidewalk. If this happens, the Committee may request that the owner remove or properly trim the tree. If the owner refuses or fails to promptly remove, trim, or prune the tree, then the Association may remove, trim or prune the tree as it determines is appropriate under the circumstances. The Association also reserves the right to perform routine, regular or preventative maintenance, trimming or pruning of any tree(s) located in a public right-of-way area within Turfway Park as part of the common expenses, if approved by a majority vote of the members in attendance, in person or by proxy, at the meeting where the expense is approved.

Any expenses for removing, trimming or pruning a tree(s) paid by the Association that would otherwise be the responsibility of the lot owner must be reimbursed to the Association by the lot owner. The Association is not responsible for any tree that is removed or accidentally damaged during trimming or pruning.

- iii) <u>Trash / Waste Piles</u>. No refuse piles, stacks of building or landscaping supplies or lumber, or any other items can be kept on any lot. No trash, rubbish, garbage or other waste, including grass, leaves and branches, can be kept on any lot except in trash cans.
- iv) <u>Firewood</u>. All firewood must be kept neatly stacked in stacks no larger than two feet in depth by four feet in width by four feet in height (2' D x 4' W x 4' H). Wood must be stored in the rear of the home; however, wood may be stacked along the side of the home if approved by the Committee. Stacks of firewood may **not** be stored on the front porch of any home or in the front yard or driveway of any lot. Stacks of wood must be stored at least twelve inches (12") off the ground to reduce or avoid infestation and rotting. If a tarp or cover is put over the wood, it

must be brown, tan or other dark color and must be securely fastened to prevent blowing or flapping.

- v) <u>Common Area Dumping</u>. No owner may dump trash, debris, lawn or yard waste, tree limbs or leaves, or other items on any common area or vacant lot. In addition, no owner may dump any motor oil, fertilizer, vegetation killer, paint, or other hazardous or toxic liquids on the common areas, vacant lots, or into the public drainage system, including the retention ponds and storm sewers, located in Turfway Park.
- vi) <u>Self-Help</u>. If an owner is in violation of this rule, the Association will send the owner a letter by first class, postage pre-paid, mail asking the owner to correct the violation within five (5) days from the date of the notice. If the owner fails to correct the violation by the deadline date, the Association will mow or perform the necessary maintenance so the lot complies with the rule. If the Association uses self-help to correct a violation, the owner will be responsible for reimbursing the Association for all of its costs and legal fees incurred as a result of the self-help. The Association will then bill the owner and add that amount to the owner's account.
- vii) <u>Committee Discretion</u>. For purposes of this section, the Committee has the right to determine whether the condition or appearance of a lot or home reasonably creates an "unsightly or unkempt" condition or appearance when compared to the condition or appearance of the other lots and homes in Turfway Park subdivision as a whole.

7. PARKING

 No vehicles of any kind may be parked on the streets in Turfway Park that are:

- a) Parked on the street overnight, which means from midnight to 7:00 a.m. without being moved;
- b) Parked in a manner that hinders snow plows from plowing snow on the streets;
- c) Parked in a manner that hinders school busses or emergency vehicles from driving through the subdivision;
- d) Parked in a manner that blocks a mailbox or hinders mail delivery;
- e) Parked in a manner that blocks a fire hydrant:
- f) Parked in a manner that blocks or hinders the use of a cul-de-sac;
- g) Leaking fluids

Commercial vehicles primarily used or designed for commercial purposes (includes semi-trucks, box trucks, utility trucks, tow trucks, and vehicles with commercial equipment visible), tractors, busses, mobile homes, recreational vehicles (RV's), trailers (either with or without wheels), campers, camper trailers, boats and other watercraft, and boat trailers may not be parked on any street nor on any lot unless within an enclosed garage, *except* for vehicles that are temporarily in the community to provide moving, home construction or repair, or health care services.

No inoperative, disabled, stored, unregistered or unlicensed vehicles may be parked or repaired anywhere in Turfway Park except inside an enclosed garage. An "inoperative" vehicle means any vehicle that has not been noticeably moved or driven by its owner for a period of three (3) weeks or longer (regardless of whether the vehicle runs or not); any vehicle on jacks, blocks or stands; any vehicle that has a block or other device under the tires to prevent movement or rolling; or any vehicle which has a flat tire or other obvious damage that would prevent the vehicle from being driven. A "stored" vehicle is any vehicle that is stationary on any lot with a

tarp or cover over it; any vehicle that has not been noticeably moved or driven by its owner for a period of three (3) weeks or longer (regardless of whether it runs or not); or any vehicle that has a block or other device under the tires to prevent movement or rolling. An "unregistered" or "unlicensed" vehicle includes any vehicle that does not properly display a valid license plate on it as required by law.

No vehicles of any kind may be repaired, restored, worked on, serviced or put up on blocks or jacks on any lot unless such repairs or work are done in an enclosed garage (i.e. vehicle repairs and servicing in the driveways is prohibited). Washing your vehicle is not considered working on or servicing your vehicle.

No vehicles of any kind may be parked for any length of time on any portion of the grass, yard, or other non-paved area within Turfway Park subdivision, including the lots.

No snowmobiles, all-terrain vehicles (ATV's), go-karts, dune buggies, mini-bikes, motorcycles, mini-motorcycles, pocket bikes, motorized dirt bikes, or other loud engine motorized recreational vehicles, whether registered or not, may be run or operated on any common area, sidewalk, or walking path within the community.

No vehicles displaying "for sale" signs may be parked in any common area.

Portable storage barns, sometimes called Portable On-Demand Storage (P.O.D.S), may not be placed or stored on any lot for more than three (3) consecutive calendar days.

All owners and residents of Turfway Park are responsible for informing their tenants, guests, visitors and children about the Association's parking rules and restrictions.

The Board has the right, but not the obligation, to remove or tow from any street (public or private), common area, or lot within Turfway Park, at the owner's expense, any vehicle that violates the Declaration or this rule. The Board may create procedures to be used for the enforcement of this rule, including towing. If an owner's vehicle is towed for violating the Declaration or this rule, the Association, and any person or agent acting on behalf of the Association, cannot be held liable for any damage, loss or expense suffered by the owner as a result of a vehicle being towed. The owner of the vehicle will be solely responsible for any towing, processing, storage and other fees resulting from the vehicle being towed. If the Association suffers any damages, legal fees, costs or expenses from towing any vehicle, then the owner of the vehicle (or the owner of the lot which the guest was visiting) will be responsible for fully reimbursing the Association all of its damages, legal fees, costs and expenses resulting from the action, so long as the actions of the Association were taken in good faith and to prevent or stop parking violations of the Declaration or this rule.

8. COVENANT AND RULES ENFORCEMENT

A. Enforcement Remedies.

These rules and regulations, including any amendments made later, are binding and enforceable on each and every lot and lot owner in Turfway Park the same as if it were stated in the Declaration. The violation of any rule or regulation adopted by the Association is subject to an action at law or in equity by the Association to enjoin (stop) the violation and to pursue any other relief or remedy that is allowed in the Declaration, rules and regulations, Bylaws, or under Indiana law.

If the Association takes any action to enforce any covenant, rule or regulation, including preparing and sending violation letters, towing vehicles, self-help or a lawsuit, then the Association is entitled to be reimbursed all of its costs and expenses, including reasonable

attorney fees, administrative charges by a management agent, and court costs, by the owner in violation of the covenant, rule or regulation.

The remedies in this rule are in addition to any remedies of the Association already stated in the Declaration or Bylaws and may be used for any enforcement action taken by the Association to stop a violation of the Declaration, rules and regulations, or Bylaws.

These additional remedies are passed by the Association to maintain the intent and spirit of the Declaration that the Association and its members should not be penalized or suffer financial loss because an owner in Turfway Park would not voluntarily follow the terms of the covenants, rules and regulations without the Association taking action against the owner to force him to comply with the covenant or rule.

B. Complaints.

If someone is believed to be in violation of any of the provisions of the Declaration, Bylaw, or Rules or Regulations, a signed, written complaint must be submitted by an owner, resident, or member of the Board of Directors, to the Secretary of the Association or the Association's designated managing agent that includes: a) the name of the alleged violator; b) the alleged violator's address; c) a detailed description of the alleged violation; and d) the date and approximate time of the alleged violation.

C. Enforcement Procedures.

So owners within Turfway Park subdivision can have an idea of the process to be used in the case of a violation of the Declaration, rules and regulations, and Bylaws, the Association has adopted the following standard enforcement procedures to be used for violation matters (these procedures do not include collection actions and towing):

- 1. <u>Courtesy Letter.</u> When a violation is identified or reported, the owner generally will be made aware of the infraction by way of a Courtesy Letter from the Association and given a specified period of time, usually fourteen (14) days, to correct the violation.
- 2. Final Notice Letter. If the violation is not corrected within the time period specified in the Courtesy Letter, or in the case of a new violation, a Final Notice Letter will be sent to the owner telling him that he is still in violation of the covenant, rule or regulation, and that the owner has one final chance to correct the violation within fourteen (14) days from the date of the Final Notice Letter. The Final Notice Letter will also tell the owner that if he does not voluntarily correct the violation, the matter may be turned over to the Association's attorney to pursue legal remedies. The Final Notice Letter will also remind the owner that he will be responsible to reimburse the Association any management company fees and/or attorney fees charged to the Association due to his covenant or rule violation.
- 3. Attorney Letter. If the violation is not corrected within the time period stated in the Final Notice Letter, or in the case of a new violation, the Association may elect to have the Association's attorney send a letter to the owner asking the owner to either correct the violation or face a possible lawsuit. The Attorney's Letter will also let the owner know that he is also responsible for reimbursing the Association for the cost of the Attorney's Letter.

PLEASE NOTE: Once a matter is turned over to the attorney for action, correcting the violation alone will not stop the matter from moving forward; the action will not end until the Association has also been reimbursed its legal expenses. An owner's failure or

refusal to reimburse the Association for their legal expenses may result in a lawsuit being filed against the owner to collect the expenses owed to the Association, including attorney fees and court costs.

- 4. <u>Consideration of Legal Remedies.</u> If the violation is not corrected after the Attorney Letter is sent to the owner, the Board of Directors can:
 - a) Pursue self-help remedies described in the Declaration or these rules, including towing;
 - b) File a lawsuit against the owner to have the court order him to comply with the Declaration or rule.

The owner is responsible for reimbursing the Association for all of its expenses, including, attorney's fees, interest, and other costs. If the Association tries to use self-help and it does not correct the violation, the Association can still pursue legal action against an owner to get him to comply with the covenants and/or rules.

- 5. <u>Self-Help.</u> The Association may at any time use its self-help authority as stated in the Declaration and/or these rules and regulations. Under self-help, the Association has the right to determine if an owner is properly maintaining his lot and/or the improvements on the lot, and whether the owner is committing any other violation of the Declaration and/or the rules and regulations. If the Association finds that the owner is not properly maintaining his lot or the improvements on the lot, or is committing a violation of the Declaration and/or rules and regulations, the Association has the right to enter onto the owner's lot and mow, trim, prune, stop, repair, or remove the violation or problem. If the Association uses its self-help authority, the Association and its employees, agents, and contractors are not liable for any damage that might occur or result from the work, and all expenses paid by the Association to mow, trim, prune, stop, repair, tow or remove the violation must be reimbursed to the Association by the lot owner in violation of the Declaration and/or rules and regulations.
- 6. Towing. Towing is considered a self-help remedy. However, the Association does not have to follow the same notice letter steps as stated above before towing a vehicle. For towing purposes, the Association may, but is not required to, send the owner one (1) warning letter asking the owner to stop committing the parking violation. If a warning letter is sent to the owner, and the owner continues to commit the parking violation, the owner's vehicle may then be towed. After an owner has been sent a warning letter, the Association does not have to send the owner any further notices but may simply have any vehicle parked in violation of the Declaration or these rules towed.
- 7. <u>Suspension of Privileges.</u> During the period of time an owner is: a) delinquent on paying any assessments or other charges to the Association, or b) in violation of any covenant in the Declaration, rule adopted by the Association, or any Bylaw, the owner's privileges to vote will be suspended.
- 8. <u>Violation Notices</u>. All letters and notices regarding a violation of the Declaration or the rules and regulations will be sent to an owner via First Class U.S. Mail, postage pre-paid. **Notices or letters are not required to be sent by certified mail.**
- 9. <u>Delay or Failure to Enforce</u>. No delay or failure by any owner or the Association to pursue enforcement against a violation of the Declaration or these rules will waive the ability of the

owner or the Association (or an estoppel of that party to assert) to pursue enforcement against any violation that is occurring, or reoccurs, or continues to occur. In short, any covenant or rule can be enforced at any time.

10. Failure to Follow Enforcement Procedures. These enforcement procedures are meant to be a guideline for handling the typical enforcement action. However, because enforcement of the Declaration and the rules and regulations may depend on the situation, including the number of previous violations committed by an owner and the type, or seriousness, of the violation that is occurring, the Association is free to use any other procedures it believes are appropriate under the circumstances. Hence, if the Association does not strictly follow these enforcement procedures, it does not waive or estop the Association's right to enforce any covenant or rule at any time.

[End of Rules and Regulations]

IN WITNESS WHEREOF, I, the undersigned, do hereby execute this Affidavit of Corporate Resolution for Turfway Park Homeowners Association, Inc. and swear, affirm or certify, under penalties of perjury
the truth of the facts herein stated, this // day of September, 20//.
TURFWAY PARK HOMEOWNERS ASSOCIATION, INC.
11.1
Princed: SCHOOLD
Printed: STEPHEN SCHNAFFER President
Turfway Park Homeowners Association, Inc.
ATTEST:
$16\sqrt{2}$, e as
Printed: Tim toc chall
Secretary
Turfway Park Homeowners Association, Inc. KELLY ALYEA
NOTARY PUBLIC SEAL
STATE OF INDIANA) STATE OF INDIANA) MY COMMISSION EXPIRES DEC. 18, 2014
COUNTY OF JOHNS M
Before me a Notary Public in and for said County and State, personally appeared
STEPHEN SCHREFER and TIM PROCNALL, the Presiden
and Secretary, respectively, of Turfway Park Homeowners Association, Inc., who acknowledged execution of the foregoing Affidavit of Corporate Resolution for Turfway Park Homeowners Association
Inc. and who, having been duly sworn, stated that the representations contained herein are true.
Witness my hand and Notarial Seal of this day of
- July wy
Notary of Public – Signature
Kelly Hisea
Printed //
My Commission Expires:
Residence County: (10M3U)
<u>I hereby affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social</u> <u>Security number in this document, unless required by law. —Scott A. Tanner</u>
This document was prepared by:
Scott A. Tanner
TANNER LAW GROUP
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Indianapolis, IN 46237 (317) 536-7435
(317) 330-7433